



CITY OF BINGEN
SCOPE OF WORK - SMALL WORKS ROSTER
TREE MAINTENANCE

The City of Bingen is seeking sealed bids from a licensed certified arborist for a contract (through December 31, 2010) to carry out tree maintenance per a prescribed tree maintenance program (see attached). The city will contract with a certified arborist who may hire subcontractors to perform some of the work. All work must be performed by or under the supervision of a certified arborist.

Sealed bids are due to City of Bingen by Friday, April 30, 3:00 p.m. Sealed bids shall be marked “Small Works Roster Bid – Tree Maintenance” and sent or delivered to City of Bingen, 112 N. Ash, PO Box 607, Bingen, Washington 98605.

Bid Security: A certified or bank cashier’s check in the amount of five percent (5%) of the bid amount, payable to the City of Bingen, or a bid bond executed by a licensed bonding company is required with each bid.

Rejection of Bids: The city shall have the right to reject any or all bids not accompanied by bid security or data required by the bidding document or a bid in any way incomplete or irregular.

Prevailing Wage Project: Prevailing wages for public works project shall be paid by the contractor as required by Washington State Department of Labor and Industries. Prevailing wage information is available on-line at: <http://www.Ini.wa.gov/TradesLicensing/PrevailingWage/GenInfo/default.asp> or from Bingen City Hall.

Bidder Responsibility: In accordance with RCW 39.04.350(1), before award of a public works contract, a Bidder must meet the following responsibility criteria to be considered a responsible bidder and qualified to be awarded a public works project:

1. At the time of bid submittal, have a certificate of registration in compliance with Chapter 18.27 RCW;
2. Have a current state unified business identifier (UBI) number;
3. If applicable, have industrial insurance coverage for the Bidder’s employees working in Washington as required in Title 51 RCW;
4. If applicable, have an employment security department number as required in Title 50 RCW;
5. If applicable, have a state excise tax registration number as required in Title 82 RCW; and
6. Not be disqualified from bidding on any public works contract under RCW 39.06010 or 39.12.065(3).

All contractors must have a small works roster application on file with the City. If you have not completed a small works roster application please complete an application and return to City Hall **prior** to April 30, 2010.

For questions or clarification of specifications, please call Jan Brending at 509-493-2122.