

# BINGEN CITY COUNCIL MINUTES

February 2, 2010

The meeting was called to order by Mayor Betty Barnes at 7:00 p.m. Council members present: Clinton Bryan, Sandi Dickey, Laura Mann, Catherine Kiewit, Dustin Smith, Sandra Guzman. City Administrator Jan Brending and City Attorney were present. Audience: Missy Smith, Tomas Guzman, Jesse Burkhardt, Guillermo Fisch, Aaron Baumhackl.

## **Oath of Office – Student Council Members**

Betty Barnes administered the oath of office for Sandra Guzman and Dustin Smith who will serve as student council members through May 2010.

## **Approval of Minutes – January 19, 2010**

Changes to the minutes of the January 19, 2010 city council meeting were noted as follows:

Page 1, 7<sup>th</sup> paragraph, last sentence should read “Catherine Kiewit seconded the motion and it was unanimously passed.”

Page 3, 7<sup>th</sup> paragraph titled “Dry Creek Pump” should read “Betty Barnes reported that the city’s Dry Creek pump has gone down and that David Spratt is working to have a new pump installed.”

Page 4, 4<sup>th</sup> paragraph, 3<sup>rd</sup> sentence should read “Brending said there is the notion that if 24/7 coverage is reduced then there might be a reduction in overtime.”

Page 4, add the following paragraph after 11<sup>th</sup> paragraph “Catherine Kiewit asked for an outline of the ideal situation for the police department including standard pay, equipment needs, technology, etc. so that it can be considered in future budgets.”

Clinton Bryan moved to approve the minutes of the January 19, 2010 city council meeting as corrected. Catherine Kiewit seconded the motion.

## **Council Vacancy – Appointment**

Betty Barnes said the city has received an application for the vacant city council member position from Guillermo Fisch.

Guillermo Fisch introduced himself. He said he works for Insitu and has lived in Bingen since late 2004. He noted that he does travel for Insitu and may have to miss several meetings during the year. Fisch said that he intends to retire from Insitu in the future but will spend the summer and fall in Bingen. He said Bingen is an important part of his life. Fisch said he would like to make Bingen a safe, clean and friendly city.

Sandi Dickey moved to appoint Guillermo Fisch to the vacant council position. Laura Mann seconded the motion and it was unanimously passed.

## **Request for Reimbursement of Expenses Due to Lack of Water – Solstice LLC**

Tad Connors stated that it is the contention of Solstice that the city has been negligent. He said Solstice needs to file a tort claim with the city and that tonight is not the proper forum for the claim to be addressed.

Jan Brending noted that Tad Connors has the appropriate form that would be used for filing a tort claim.

There was a consensus of the council that Solstice needs to file a tort claim with the city.

## **Public Hearing – Proposed Ordinance 2010-02-576, Amending BMC 17.60, Use Regulations**

There was no public comment on the proposed ordinance.

Jan Brending said the proposed ordinance allows accessory structures that are 300 square feet or less to be located in the rear yard of residential property as long as they are 5 feet off the rear property line, 5 feet off the side yard property line and if the property is a corner lot 15 feet off the flanking street side yard line.

Catherine Kiewit moved to approve ordinance 2010-02-576, amending BMC 17.60, Use Regulations. Clinton Bryan seconded the motion and it was unanimously passed.

### **Small Works Roster Bid Results – Lighting and Camera for Recycling Center**

Jan Brending said the city received 2 bids for the lighting: Hire Electric \$3,007.00 and Riverside Electric \$2,504.75. She said the city received 1 bid for the security camera: Hire Electric \$2,860.00.

Brending said that in discussing the project with David Spratt she would like to obtain costs for installing the lighting on the city shop building instead of a pole. She said she is worried about additional costs for trenching from the shop building to the pole to install conduit underground. Brending said there is a lot of rock and fill on the property.

The council discussed the cost of installing lighting and a security camera. It was agreed that staff would contact the county and White Salmon to see if they would be willing to share in the costs as the recycling center serves both Klickitat County and White Salmon residents and businesses. The council delayed taking action on approving a contract for the work until additional cost information could be obtained and to see if funding from other entities might be available.

### **Small Works Roster Project Approval – Dry Creek Pump Replacement**

Jan Brending said the city hired M-K Drilling to replace the pump at the Dry Creek well on an emergency action. She said she is requesting retroactive authorization to have M-K Drilling to replace the Dry Creek pump for \$8,571.77. Brending noted that M-K Drilling is a qualified contractor and is on the city's small works roster.

Laura Mann moved to approve contracting with M-K Drilling for replacement of the Dry Creek well pump for \$8,571.77. Catherine Kiewit seconded the motion and it was unanimously passed.

### **Treasurer's Report – December 2009**

Jan Brending presented the closing report for December 2009.

Laura Mann moved to accept the December 2009 treasurer's report. Clinton Bryan seconded the motion and it was unanimously passed.

### **Rick McComas – Klickitat County Sheriff**

Rick McComas introduced himself and said he just stopped in to say hello.

### **Old Business**

#### ***Skate Park Design***

Jan Brending presented the final skate park design. She noted that the design currently impedes on 2 parking spaces that are identified in the master plan for the community center. Brending said that as the community center design and engineering is finalized in the future that the parking can be constructed around the skate park.

The council agreed to move forward with final construction documents and estimates for the skate park. Brending noted that she will be requesting phased information for construction documents and cost estimates.

### **Mayor's Update and Council Comments**

#### ***Budget Committee Meeting***

A budget committee meeting is scheduled for February 9 at 4:00 p.m. at Bingen City Hall.

#### ***Committees***

Betty Barnes explained the standing committees the city has: finance committee, water and sewer committee, street committee, fire/safety/health committee combined with police committee, and park and recreation committee. Barnes asked Fisch which committees he might be interested in.

Guillermo Fisch said he is interested in serving on the budget committee.

#### ***Police Department Vehicle Purchase***

Laura Mann asked what happened at the special meeting to make a decision on the purchase of police vehicles.

Jan Brending said the White Salmon city council made the decision to purchase one vehicle outright.

#### ***Basketball Court***

Jan Brending said the work is almost done on the basketball court. She said the main thing remaining is the electric work for the lights and light timer.

***Water Rate for Fire Hydrant Use***

Jan Brending said that she found in reviewing the city’s billing for January that a small error had been made in the ordinance adopting new water rates. She said it had been her intent that the fire department would be charged the monthly rate for a ¾ meter for each fire hydrant based on per year charge not on a monthly rate. Brending said that based on the current wording in the ordinance the fire department will be charged almost \$20,000 per year for fire hydrants. She said she is recommending an ordinance amendment that will be scheduled for the next city council meeting.

***Klickitat County Prosecutor***

Betty Barnes noted that the city council received a letter from Tim O’Niell, county prosecutor, offering to come and visit with the council regarding any issues they would like to discuss. The city council agreed to write a letter saying they appreciate the opportunity and would like to schedule a visit when it is convenient for the prosecutor.

***Mayor Pro Tem***

Betty Barnes noted that Laura Mann will be serving this weekend as mayor pro tem because both Jan Brending and Betty Barnes will be out of town.

***Parking Passes***

Betty Barnes said that she met with Steve Sliwa of Insitu and also spoke with other businesses regarding parking. She said she would like to propose a permitting process for parking for special occasions such as visiting dignitaries that would be parked in areas for more than 2 hours. Barnes said that Steve Sliwa doesn’t want any particular area designated. She said she has agreed that Insitu could issue up to 4 passes that would be displayed in the vehicles window. Barnes said the same opportunity would be offered to any business that has a special occasion. She suggested that parking passes should be \$5.00 per pass per day.

Laura Mann moved to adopt a process for issuing parking permits for special occasions at the price of \$5.00 per pass per day. Clinton Bryan seconded the motion and it was unanimously passed.

***Parking Limitation***

Clinton Bryan said he appreciates the city crew getting new parking signage up. He said that he believes the 15 minute parking in front of NAPA and 1<sup>st</sup> Independent Bank is not working – that it takes customers longer than 15 minutes to get their business done. Bryan suggested changing the limitation to 30 minutes.

Jan Brending said she can develop a proposed ordinance amendment and schedule a public hearing at the next council meeting.

***Bingen-White Salmon Police Department***

Betty Barnes noted that due to a criminal investigation Josh Gines has been put on paid administrative leave.

***Vouchers***

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date February 2, 2010. The council by unanimous vote does approve for payment the following list: checks 11982-12012 totaling \$18568.69. Current – \$7272.99; Street - \$2079.64; Water - \$3858.10; Sewer - \$164.84; Treatment Plant - \$5193.12.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date February 2, 2010. The council by unanimous vote does approve for payment the following list: payroll checks 11968-11978 totaling \$19138.78. Current - \$8109.66; Street - \$2435.10 Water – \$2791.07; Sewer - \$421.91; Bingen Treatment Plant - \$5381.04.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date February 2, 2010. The council by unanimous vote does approve for payment the following list: checks 11979-11981 totaling \$1405.37. Current – \$1405.37.

At 8:50 p.m. the city council adjourned.