

BINGEN CITY COUNCIL MINUTES

May 5, 2009

The meeting was called to order by Mayor Brian Prigel at 7:00 p.m. Council members present: Betty Barnes, Laura Mann, Clinton Bryan, Terry Trantow and Sandi Dickey. City Administrator Jan Brending and Attorney Tad Connors were present. Audience: John Longfellow.

Approval of Minutes – April 21, 2009

Laura Mann moved to approve the minutes of the April 21, 2009 city council meeting. Terry Trantow seconded the motion and it was unanimously passed.

Public Hearing – Proposed Outdoor Burning Ban and Disposal of Yard/Garden Debris

Brian Prigel opened the public hearing regarding a proposed outdoor burning ban and disposal of yard and garden debris.

John Longfellow, Klickitat County Solid Waste Department

John Longfellow provided an overview of the chip program that was previously provided by Klickitat County. He said that the main reason the program was shut down was because the program had become so popular that it was costing the county a lot of money to run the program. Longfellow said the cost to the county in 2004 was \$70,000 to run the four chip sites. He noted that the county received funding from the Department of Ecology (DOE) and at one point from the Department of Natural Resources (DNR).

The city council discussed options for handling yard and garden debris, including brush, with John Longfellow. One suggestion was to provide a yard and garden debris disposal site a couple of times a year using garbage containers and a backhoe to move the material into the containers. There was consensus of the council to investigate the costs and to approach White Salmon to see if they would be interested in participating. There was a suggestion to see if the White Salmon garbage truck could be used for yard and garden debris disposal.

Public Hearing – 2009 Budget Amendment #3

Jan Brending said the proposed budget amendment provides additional funds to cover the election costs of 2007 and to provide funds to purchase a de-chlorinating diffuser and hose and conduct a leak detection survey for the water department.

Laura Mann moved to approve Ordinance 09-05-559, amending the 2009 budget. Betty Barnes seconded the motion and it was unanimously passed.

Proposed Resolution 2009-001, Identity Theft Prevention Program (Red Flag Rule)

Jan Brending said that federal regulations require the city to adopt an “Identity Theft Prevention Program” for its utility department. She said the city’s program is based on a model program used by a number of cities in the state.

Betty Barnes moved to adopt Resolution 2009-001 adopting an Identity Theft Prevention Program. Sandi Dickey seconded the motion and it was unanimously passed.

Proposed Ordinances, Outdoor Burning Ban and Disposal of Yard/Garden Debris

Jan Brending recommended that council action on the proposed ordinances be tabled. She said the fire department will be putting the summer burn ban into place June 1. Brending said tabling action will allow the city to further investigate options for handling yard and garden debris.

Clinton Bryan moved to table action on the proposed ordinances until the council can consider options for handling yard and garden debris. Betty Barnes seconded the motion and it was unanimously passed.

There was consensus by the council to bring the ordinances back for review no later than October.

Old Business

Adoption of Public Facility Rental Policy

Jan Brending said Tad Connors and the city’s risk management agency have reviewed the policy and agreement.

It was noted that the 9th bullet of the policy should read “Users of the facility must provide supervision, crowd controls, and adhere to city’s policy on smoking, food and beverage consumption in designated areas only.”

Laura Mann moved to adopt the Public Facility Rental Policy as amended. Terry Trantow seconded the motion and it was unanimously passed.

Mayor’s Update and Council Comments

400 W. Steuben – Tree

Jan Brending asked if the council had looked at the tree located at 400 W. Steuben. The council said they do not want to cut the tree back but possibly limb the tree up.

Jan Brending said she will seek a proposal from an arborist to look developing a plan for pruning the trees in the park, at 400 W. Steuben and the street trees.

Park Committee

Jan Brending said she needs to know who is serving on the Park Committee. She said the Park Committee will be involved in reviewing proposals for the hiring a firm to develop the skate park design.

Sandi Dickey and Clinton Bryan agreed to serve on the Park Committee.

Streetscaping

Brian Prigel said he has been approached by a business interested in adopting one of the streetscaping beds. The council agreed that it is a good idea but that plants cannot be removed without the permission of the city and that business owners need to understand where the irrigation is located so as not to damage it.

Maple Street Project

Jan Brending reported that the remaining items on the Maple Street project are the installation of a light at the corner of Lakeview Blvd. and Maple and testing and training on the irrigation system.

Fire District #3 Training Proposal

Council and staff discussed the opportunity to participate in training with Fire District #3 and White Salmon.

Jan Brending said the Bingen Fire Department is pursuing a Fire Grant for training. She suggested that Bingen might be interested in participating with Fire District #3 and White Salmon once they have worked out the details.

2006-2007 Audit

Jan Brending provided the city council with copies of the documents provided at the exit conference for the 2006-2007 audit. She noted the documents include a copy of the management letter from the auditor. Brending said council members will receive a copy of the management letter directly through the mail.

A Budget Committee meeting is scheduled for May 15 at 9:00 a.m. to review the 2008 Annual Report.

Evacuation Plan

Clinton Bryan asked if the city has an evacuation plan in place.

Brian Prigel said no. He said the city has adopted the county’s emergency management plan which has some provisions in it.

Staff will provide Clinton Bryan with a copy of the county’s emergency management plan.

Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date May 5, 2009. The council by unanimous vote does approve for payment the following list: checks 11147-11174 totaling \$10294.89. Current – \$7114.67; Street - \$602.32; Water - \$1000.53; Sewer - \$187.98; Treatment Plant - \$1389.39.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date May 5, 2009. The council by unanimous vote does approve for payment the following list: checks 11144-11146 totaling \$1874.04. Current – \$1784.04.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date May 5, 2009. The council by unanimous vote does approve for payment the following list: payroll checks 11133-11143 totaling \$17551.84. Current - \$7667.92; Street - \$1820.39; Water – \$2547.21; Sewer - \$673.37; Bingen Treatment Plant - \$4842.95.

At 9:00 p.m. the city council adjourned.

City Clerk

Mayor